

Creating Course Groups

Creating a group is one of the first things you will want to do. It will simplify sharing as well as organize the work that is being shared within a group. You can create as many groups as you like, but you should create at least one per course.

 NOTE: Only VoiceThread Pro users may create Groups. (Students cannot create groups)

Creating Groups Using VoiceThread

Creating a Group is one of the first things you will want to do. It will simplify sharing as well as organize the work that is being shared within a Group. You can create as many Groups as you like.

1. Click on your **login information** in the top right corner of the screen.
2. Select **Groups & Contacts** from the drop-down menu.



You will see any Groups that you have set up. The My Contacts tab will show any contacts that you have set up.

3. Click  Group to create a Group.
4. Type a name for your Group in the *Name* box.
5. Type a description of the Group. This is optional.
6. Choose a Header. This is optional.
7. Click **Create Group**.
8. VoiceThread will create a Group sign up link that you can send by e-mail or embed into a web page or blog.
9. Click 
10. Copy the link and e-mail it to your students via the Communication Tool in Angel or post in a blog, yammer, or on a web site where your students will get the link from you.

When anyone with an account visits the link, they will automatically be added to the Group.

Creating Course Groups Using Angel

1. Navigate to your course in Angel.
2. Click "Add Content". (If you are in a World Campus course, go to Activities, Add Content).
3. Select "External Tool".
4. Give the activity a title.
5. For tool provider, select "VoiceThread".
6. Save changes.
7. You will now find the assignment listed in the Lesson folder.
8. Click on the link you've just created.
9. Launch the VoiceThread assignment.
10. Select the VoiceThread assignment you would like to share with the course.

Your assignment is now included in your course.